

**FREDERICKSBURG CITY PUBLIC SCHOOLS**  
**Fredericksburg, Virginia**

A regular meeting of the Fredericksburg City School Board was held at 6:30 p.m. on December 7, 2015 in City Council Chambers, 715 Princess Anne Street. Board members present were:

Mrs. Patricia B. Green, Chairperson  
Ms. Jannan W. Holmes  
Ms. Malvina Rollins Kay \*  
Mrs. Barbara A. Miller-Richards  
Mrs. Elizabeth R. Rehm

Absent: Mr. Jarvis E. Bailey

Others Present:

Dr. David G. Melton, Division Superintendent  
Mrs. Deborah B. Wright, Clerk of the Board

The meeting was called to order at 6:30 p.m. by the Chairperson.

\* Ms. Kay arrived during closed session.

15-16-94: BOARD CONVENES INTO CLOSED SESSION; RECONVENES INTO OPEN SESSION. The Superintendent recommended that the Board convene into closed session under FIA 2.2-3711(A), Section 1 - Personnel (discussion regarding employment recommendation, change in position/contract adjustments, extra-duty assignments, resignation recommendations, substitute teacher recommendations, substitute custodian recommendation, substitute bus driver and bus monitor recommendations, student teacher/practicum student placements and volunteer for athletic program) and Section 29 – discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body. A motion to approve the Superintendent’s recommendation was made by Mrs. Miller-Richards, seconded by Mrs. Rehm, and unanimously approved by a roll call vote. The Board convened in closed session at 6:32 p.m. On a motion by Mrs. Rehm, seconded by Ms. Holmes, and unanimously approved by a roll call vote, the Board reconvened in open session at 7:30 p.m. and approved Certificate of Closed Meeting No. 15-16-6 which involves a statement concerning items discussed in closed session. A copy of Certificate of Closed Meeting No. 15-16-6 is attached to the minutes.

15-16-95: APPROVAL OF AGENDA. The Chairperson called for approval of the agenda. A motion to approve the agenda as presented was made by Mrs. Miller-Richards, seconded by Mrs. Rehm, and unanimously approved by the Board.

15-16-96: APPROVAL OF MINUTES OF THE NOVEMBER 9, 2015 REGULAR SCHOOL BOARD MEETING. Minutes of the November 9, 2015 Regular School Board Meeting were presented for approval. A motion to approve the minutes was made by Ms. Holmes, seconded by Mrs. Miller-Richards, and unanimously approved by the Board.

15-16-97: RECOGNITIONS. Mrs. Nancy Woodward, Director of Head Start, introduced the presentation for the Word of the Month for December – Kindness. A video was coordinated by Kelly White, Education Manager, and Laura Dove, Curriculum Manager, who worked with pre-schoolers in the Virginia Preschool Initiative Program. Students shared their views of kindness through songs and descriptions.

Mr. Justin Woodside, Assistant Principal of James Monroe High School, introduced the Monroe Singers, the choral group from James Monroe High School, who under the direction of Mrs. Heidi Ribel, performed musical selections for the Board’s enjoyment. Mrs. Ribel noted that this year’s choir has many seniors and is a larger group than in past years.

Mrs. Marceline Catlett, Deputy Superintendent, announced that the Fredericksburg City School Board has been designated as a VSBA Board of Distinction. Boards receiving this award must apply for it and meet specific requirements in four key areas: planning, policy, promotion, and board development. A panel of judges reviews the criteria submitted and determines those awarded the VSBA Board of Distinction status. School Board Chairperson Patricia Green stated that “the Fredericksburg City School Board is unified by its vision statement that all students will learn and succeed. Our belief in excellence in education for all of our children impacts our planning, our policies, our board development, and our promotion of our achievements. We are proud of Fredericksburg City Schools, and we are honored to be a VSBA Board of Distinction.” Mrs. Catlett stated that the Board was recognized at the VSBA Annual Convention held last month in Williamsburg which brings together school board members, superintendents, division administrators, and education officials from across the state.

Mr. Matt Terry, Principal of Lafayette Upper Elementary School, recognized the following students for their winning efforts in Lafayette’s Turkey Trot:

|                                |  |
|--------------------------------|--|
| Sophia Coulon                  | Third Grade Girls – Second Place       |
| Addyson Hough (not present)    | Third Grade Girls – First Place        |
| Grant May                      | Third Grade Boys – Second Place        |
| McLane Maynard                 | Third Grade Boys – First Place         |
| Aubree Van Wey (not present)   | Fourth Grade Girls – Second Place      |
| Cecilia Lucas                  | Fourth Grade Girls – First Place       |
| Blake Morin (not present)      | Fourth Grade Boys – Second Place       |
| Avery Foresman                 | Fourth Grade Boys – First Place        |
| Keiko Huff (not present)       | Fifth Grade Girls – Second Place (Tie) |
| Jillian Battista (not present) | Fifth Grade Girls – Second Place (Tie) |
| Sara Rigual (not present)      | Fifth Grade Girls - First Place        |
| Tyson Taylor (not present)     | Fifth Grade Boys – Second Place        |
| Jason Stinchcomb (not present) | Fifth Grade Boys – First Place         |

Mr. Justin Woodside, Assistant Principal of James Monroe High School, introduced the captains of the 2015 Varsity Football Team. The team won the Conference 28 Championship. Team captains were:

|                              |   |
|------------------------------|---|
| Edwin Young                  | First Team All-Conference and Second Team All-Region Honors   |
| Darius Leacock (not present) | First Team All-Conference and Honorable Mention All-Region Honors   |
| Wade Olson                   | First Team All-Conference, First Team All-Region Honors, and selected to play in the VHSL State All-Star Game |

|                           |   |
|---------------------------|---|
| Gary Boxley               | First Team All-Conference and Honorable Mention All-Region Honors   |
| Ian Jeffers (not present) | First Team All-Conference and Second Team All-Region Honors   |
| Deonta Nelson             | First Team All-Conference, Selected as the Conference 28 Defensive Player of the Year, First Team All-Region Honors, and selected to play in the VHSL State All-Star Game |
| Coach Rich Serbay         | Head Varsity Football Coach with a regular season record of 8-2 and 10-3 overall  |

Mr. Woodside also introduced the Varsity Field Hockey Captains. The team won District Conference 19 and Regional Championships. Team captains were:

|                           |   |
|---------------------------|---|
| Catesby Willis            | First Team All-Conference, First Team All-Region, and First Team All-State Honors |
| Rebecca Hamlett           | First Team All-Conference, First Team All-Region, and First Team All-State Honors |
| Libby King                | First Team All-Conference and Second Team All-Region Honors                       |
| Cleo Morris (not present) | Second Team All-Conference Honors   |
| Teagan Hicks              | First Team All-Conference Honors  |
| Jamie Harris              | Varsity Head Coach with a regular season record of 13-0 and overall 21-1          |

15-16-98: CONSENT AGENDA. The following items were included on the consent agenda:

- Annual Lease Agreement for Boys and Girls Club – A recommendation was made that the School Board approve the Facility Use Agreement between the Fredericksburg City Public School Board and the Boys and Girls Club of the Rappahannock Region for the period of December 2, 2015 – December 2, 2016. A copy of the document is attached.
- Policy Revisions – Second Reading – A recommendation was made that the Board approve several policy revisions as recommended by the Virginia School Boards Association Policy Services on second reading.
- Trip Request – James Monroe High School – A recommendation was made that the School Board approve a trip request to New York City for members of James Monroe High School’s Choir and Theater programs. The trip will take place March 17-18, 2016.
- Head Start Approvals – A recommendation was made that the Board approve the following items requested for the Head Start Program:
  - Continued Funding Grant 2016-2017
  - Supervision and Transition Policy
- Disposal of Surplus Items – A recommendation was made that the Board approve the disposal of surplus items consisting of auditorium seats and locker front doors which are

currently located in the Original Walker-Grant School. The items will be sold through a public auction.

The Superintendent recommended approval of the consent agenda items. A motion to approve the Superintendent's recommendation was made by Mrs. Miller-Richards and seconded by Ms. Holmes. Mrs. Miller-Richards noted that due to the planned renovation of the Original Walker-Grant School, the surplus items are being sold through a public auction. If any citizens have questions, they are encouraged to contact Dr. John Gordon. Following these comments, the motion was unanimously approved by the Board. Copies of the consent agenda items are attached to the minutes.

15-16-99: PERSONNEL MATTERS. The Superintendent recommended approval of the personnel list as presented. A motion to approve the Superintendent's recommendation was made by Mrs. Miller-Richards, seconded by Mrs. Rehm, and unanimously approved by a roll call vote. A copy of the personnel list is attached to the minutes.

15-16-100: ADOPTION OF THE CAPITAL IMPROVEMENTS PLAN FOR 2017-2021. The Superintendent recommended that the School Board adopt the Capital Improvements Plan for 2017-2021. A motion to approve the Superintendent's recommendation was made by Ms. Holmes, seconded by Mrs. Miller-Richards, and unanimously approved by the Board. Some of the updates in the Capital Improvements Plan include the following:

- Increase in amount requested for school buses due to need to begin replacing vehicles.
- Walker-Grant Middle School roof replacement has been moved up a year due to current damage that has been caused by vultures on the roof.
- Amount for computer technology has been increased due to reduction last year and the need to keep up with technology demands.
- Funding is requested for leasing property for a new bus lot.

15-16-101: UPDATE ON ORIGINAL WALKER-GRANT RENOVATION. Dr. John Gordon provided a brief update on the renovation project for Original Walker-Grant. Dr. Gordon stated that the project is currently on schedule. Staff members are now being moved to other locations. A total of 27 Central Office staff members have been relocated to the Executive Plaza at 601 Caroline Street. Some of these staff members were housed in Original Walker-Grant while others were in various buildings where space was needed for students. The administration's goal is to move all affected students by December 14 which will allow them to have a week to transition prior to winter break. Mrs. Miller-Richards and other Board members expressed appreciation to teachers and students for their flexibility with the need to move in the middle of the school year.

15-16-102: FINANCIAL REPORT. Chief Financial Officer David Baker provided the Board with a brief financial report through October 2015. Mr. Baker informed the Board that revenue variances are close to expectations for this point in the year. There are positive variances on the expenditure due to various factors including the mild weather. Mr. Baker noted that staff members are in the first stages of the budget cycle for the next fiscal year. The Board received the Budget Development Calendar for Fiscal Year 2016-2017. A copy of the Budget Development Calendar is attached to the minutes.

Mr. Baker also mentioned that Food Services Director Brian Kiernan was just recognized as the recipient of the iVolunteer Outstanding Community Collaborative Award from the iVolunteer Council of Mary Washington Healthcare. Mr. Kiernan was selected as this year's award winner for his "tireless efforts in providing free nutritious food to our more deserving community children."

15-16-103: OLD BUSINESS. The following items of old business were discussed:

- School Board Budget Work Session – January 11, 2016 – Board members were reminded that a School Board Budget Work Session is scheduled for January 11, 2016 at 5:00 p.m. at James Monroe High School. Dr. Melton explained that information on the Governor’s budget will be released on December 17<sup>th</sup>. Staff members will use this information as the basis to project state revenue for the coming year as they begin to develop the budget.
- Next Regular School Board Meeting – January 11, 2016 – Board members were also reminded that the next Regular School Board Meeting will be held on January 11, 2016 at James Monroe High School at 6:30 p.m.

15-16-104: NEW BUSINESS. The following items of new business were discussed:

- VSBA Capital Conference – February 10-11, 2016 – Board members were reminded that the VSBA Capital Conference will be held in Richmond on February 10-11, 2016. Anyone wishing to attend should let Mrs. Wright know. Ms. Holmes will plan to attend.
- VSBA Orientation for School Board Chairs/Vice-Chairs or New Board Members and Superintendents – The VSBA Orientation for School Board Chairs/Vice-Chairs or New Board Members and Superintendents will be held in Richmond on February 11, 2016. No Board members are planning to attend at this time.

15-16-105: GOOD OF THE ORDER. The following comment was made under “Good of the Order:”

- Board members extended holiday wishes to everyone.

15-16-106: ADJOURNMENT. There being no further business to conduct at this regular meeting of the Fredericksburg City School Board for December 7, 2015, the meeting was adjourned at 8:03 p.m. on a motion by Mrs. Miller-Richards, seconded by Mrs. Rehm, and unanimously approved.

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Patricia B. Green, Chairperson  
Fredericksburg City School Board

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Deborah B. Wright  
Clerk of the Board

MOTION: Mrs. Rehm

SECOND: Ms. Holmes

**CERTIFICATE OF CLOSED MEETING  
15-16-6**

WHEREAS, the Fredericksburg City School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711(A) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Fredericksburg City School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

VOTE:

AYES: 5

NAYS: 0

ABSENT: 1 (Rev. Bailey)

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Clerk of Fredericksburg City School Board

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December 7, 2015

Meeting Date